

Minutes
Board of Directors
World Space Week Association
24 October 2019, Washington DC, USA



1) Call to Order and Introductions

The annual meeting of the Board of Directors of World Space Week Association (WSWA) was called by the Chairman Dr. Francisco Javier Mendieta at 09-00 on 24 October 2019 during the International Astronautical Congress held in Washington DC, USA.

The following persons participated in the meeting. Those marked * participated via teleconference.

Directors in attendance (9):

- Chris Welch
- Francisco Javier Mendieta
- Kaori Sasaki
- Vera Mayorova
- Adigun Ade Abiodun
- Art Dula
- Misuzu Onuki
- Candace Johnson*
- Michel Laffaiteur*

- Salvador Landeras
- Mario Arreola
- Danielle Gunn (Planetary Society)
- Sved Alamdar Raza*
- Virgiliu Pop
- Alain Wagner
- Rachael McKee

Others in Attendance (16)

- Dennis Stone
- Catherine Doldirina
- Alex Karl
- Ben Basely-Walker*
- Armengol Torres*
- Maruska Strah
- Buckner Hightower
- Arham Iqbal (SUPARCO)*
- J Burgess Abiodun

Directors Represented by Proxy (8)

- Sergio Camacho (Catherine Doldirina)
- Oleg Alifanov (Dennis Stone)
- Randy Sweet (Rachael McKee)
- Iñaky Garcia-Brotons (Alain Wagner)
- Jean-Baptiste Desbois (Alain Wagner)
- Marius-Joan Piso (Virgiliu Pop)
- Amer Nadeen (Sved Alamdar Raza)
- George Abbey (Francisco Javier Mendieta)

Chairman Mendieta welcomed attendees and asked each to introduce themselves.

2) Secretary Report

- a) Dr. Doldirina presented meeting from the previous meeting and they were approved.
- b) Next meeting will be held during the UN COPUOS STSC in Vienna, Austria. The day and time of the meeting will be announced.

3) Treasurer Report

Mr. Buckner presented the financial report, highlighting budget vs. actual values that show that the incoming donations were lower than expected and hoped for. The discussion highlighted the need to focus on fundraising, also among Directors. The Financial Report was approved.

4) Nominating Committee Report

- a) Mr. Stone presented all nominations on behalf of the Nominating Committee. All nominations were approved by unanimous consent.

5) Executive Committee Report

- a) Ms. Strah made a presentation with an overview of short to mid-term goals, focusing on fundraising and using the celebration of WSW 20th anniversary since declared by UN GA.
- b) Ms. Strah presented preliminary WSW 2019 statistics and highlights. During the discussion it was suggested that WSWA to reach out to the ESA education office to strengthen cooperation and use that resource. Mr. Pop who made the suggestion was requested to provide contact.
- c) Mr. Karl, VP Partners and Programs, presented an overview of activities regarding sustaining current and acquiring new partners, including contacting partners with whom no active relationship currently exists and revising MoUs. Mr. Karl stressed the need to streamline partnerships and follow up on partnership value for WSWA. With regard to programs, Mr. Karl provided an overview of initiated activities, including approaching Yuri's Night, WSW Greetings Video and Space Selfies.
- d) Dr. Doldirina, VP Board Relations and Secretary, presented the initiatives regarding communication to the Board of Directors, as well as contribution to the preparations for the Board meetings as part of her responsibilities.
- e) Mr. Torres, VP Education and Coordination, provided a report on the activities related to managing the national coordinators, as well as the new approach to tracking and evaluating them.
- f) Mr. Basely-Walker, Executive VP, summarized the responsibilities and plans for strategy development for WSWA, support to all VPs and building team dynamics of the VPs, as well as mentoring the Executive Director.

6. Amendment of Bylaws

Mr. Stone presented a proposed resolution to amend the Bylaws and highlighted the specific changes, which resulted from the recent governance assessment conducted by the Executive Committee. Directors discussed the proposed amendment highlighting the necessity to ensure no conflict among the amended provisions, proposing the title for the Global Board of Advisors, and discussed the notice for meetings of the Executive Council. Dennis Stone then presented the resolution that will replace the Bylaws and how the implementation of the new provisions is going to be carried out. Directors agreed to approve the resolution as amended. .

7. Other Business

- a) Mr. Stone presented the proposed WSW 2020 theme. From the suggestions discussed (Satellites for a better world, Satellites for a better life, Satellites for life) "Satellites improve life" was agreed by the Directors as the theme for WSW 2020.

7. Closing Remarks and Adjournment

There being no other business, Chair Mendieta thanked all attendees and adjourned the meeting at 11:00 am.

Respectfully submitted,



Catherine Doldirina, Secretary